

TENDER NOTICE

No. NHIDCL/Admn/condemnation/2020-21/e-193485

Dated 27.05.2022

Sub: Tender for award of contract for disposal of old/obsolete furniture and other items of National Highways & Infrastructure Development Corporation Ltd (NHIDCL) Corporate Office, 3rd Floor of PTI Building, New Delhi.

National Highways & Infrastructure Development Corporation Limited is a Public Sector Enterprise under the Ministry of Road Transport and Highways, Government of India. National Highways & Infrastructure Development Corporation Ltd. is mandated to promote, survey, establish, design, build, operate, maintain and upgrade National Highways and Strategic Roads including interconnecting roads in parts of the Country which share international boundaries with neighboring countries. Further details about NHIDCL are available on NHIDCL's website www.nhidcl.com.

2. NHIDCL intends to dispose of old/obsolete furniture and other items on "As Is Where Is Basis".
3. The complete Tender Document can be downloaded from the website of NHIDCL www.nhidcl.com.
4. NHIDCL invites e-tenders through CPP Portal under Two Bid System: Technical Bid and Financial Bid from the agencies, for disposal of old/obsolete **furniture and other items**. **The technical bids are to be submitted by both ways i.e. Online on CPP portal as well as a physical copy on or by the last date and time of submission of applications.** The physical sealed copy containing self attested copies of technical documents super scribed "**Technical bid for award of contract for disposal of old/obsolete furniture and other items of National Highways & Infrastructure Development Corporation Ltd (NHIDCL) Corporate Office, 3rd Floor of PTI Building, New Delhi, along with EMD** should be dropped in the Tender Box kept for the purpose at the reception of NHIDCL at 3rd Floor, PTI Building, 4 Parliament Street, New Delhi-110001 on or before the prescribed time and date. **Bids/Documents not uploaded on CPP portal but submitted in hard copy only, will not be accepted as valid document.**
5. Micro, Small and Startup agencies registered for doing similar work/service are exempted from payment of EMD, as per Govt policy, subject to submission of valid registration certificate with the bid. Such registration should be for the services intended to be awarded through this tender.
6. The Financial Bid should be submitted only through online process at <https://eprocure.gov.in>. In case of assistance in this regard, please contact Sh. Amit Saini on his mobile number # 9667403278.
7. Interested Companies/ Firms/ Agencies may submit their bids complete in all respects along with **Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees ten thousand only)** in the form of DD/Pay Order from Indian Scheduled/Nationalized Bank drawn in favor of NHIDCL payable at New Delhi and other requisite documents on or before the prescribed time and date **and also send a hard copy of the requisite documents uploaded on the CPP Portal along with the DD/Pay order to DGM (A), National Highways & Infrastructure Development Corporation Limited, 3rd Floor, PTI Building, 4-Parliament Street, New Delhi-110001. No bid shall be entertained after this deadline under any circumstance, whatsoever.**

The Technical Bids will be opened as per notified date and time in the table given herein after and Financial Bids of only technically qualified bidders will be opened on a date to be notified later on.

8. NHIDCL reserves the right to amend or withdraw any of the terms & conditions contained in the Tender Document or to reject any or all bids without giving any notice or without assigning any reason thereof. The decision of the National Highways & Infrastructure Development Corporation Limited in this regard shall be final and binding on all the bidders. NHIDCL also reserves the right to call for fresh tenders in the event of non-receipt of adequate number of tenders or non-acceptance of the tenders received.

9. Any corrigendum/addendum shall be issued only on the website of NHIDCL and CPP Portal.

(S.P. Sanwal)
Deputy General Manager (Admin)
NHIDCL, 3rd Floor, PTI Building
4, Parliament Street, New Delhi-110001
Tel: 011-23461636
Email: spsanwalnhidcl@gmail.com

A. GENERAL INSTRUCTIONS FOR BIDDERS

1. National Highways & Infrastructure Development Corporation Limited invites e-tenders through CPP Portal under **Two Bid System** i.e. Technical Bid and Financial Bid **Tender for award of contract for disposal of old/obsolete furniture and other items of National Highways & Infrastructure Development Corporation Ltd (NHIDCL) Corporate Office, 3rd Floor of PTI Building, New Delhi.**
2. The tenders are invited under two bid system i.e. Technical Bid and Financial Bid. **The technical bids are to be submitted in the prescribed form by both ways i.e. Online on CPP portal as well as a physical copy on or before the prescribed time and date.** The physical sealed copy containing self attested copies of technical documents super scribed “**Tender for disposal of old/obsolete furniture and other items of National Highways & Infrastructure Development Corporation Ltd (NHIDCL) Corporate Office, 3rd Floor of PTI Building, New Delhi** should be dropped in the Tender Box kept for the purpose at reception of NHIDCL at 3rd Floor PTI Building, 4 Parliament Street, New Delhi-110001 on or before the prescribed time and date. A copy of the Technical Bid should be uploaded on the CPP Portal. **Bids not given through CPP Portal will not be accepted.**
3. **The Financial Bid should be submitted only through online process at <https://eprocure.gov.in> in the BoQ given therein (as per sample format at **Annexure-III**). The details of items put for bid are given in **Annexure-IV**. In case of assistance in this regard please contact **Sh. Amit Saini on his mobile number # 9667403278.****
4. Interested Companies/ Firms/ Agencies may submit their bids complete in all respects along with **Earnest Money Deposit (EMD) of Rs. Rs.10,000/- (Rupees ten thousand only)** in the form of DD/Pay Order from Indian Scheduled/Nationalized Bank drawn in favor of NHIDCL payable at New Delhi and other requisite documents on or before the prescribed time and date **and also send a hard copy of the requisite documents uploaded on the CPP Portal along with the DD/Pay order to DGM (A), National Highways & Infrastructure Development Corporation Limited, 3rd Floor, PTI Building, 4-Parliament Street, New Delhi-110001. No bid shall be entertained after this deadline under any circumstance, whatsoever.**
5. Conditional bids shall **not** be considered and will be summarily rejected in the very first instance.
6. The complete Tender Documents can be downloaded from the website of NHIDCL www.nhidcl.com.
7. NHIDCL reserves the right to amend or withdraw any of the terms & conditions contained in the Tender Document or to reject any or all bids without giving any notice or without assigning any reason thereof. The decision of the National Highways & Infrastructure Development Corporation Limited in this regard shall be final and binding on all the bidders. Any corrigendum/addendum shall be issued only on the website of NHIDCL & CPP Portal.
8. The **various crucial dates/ time** related to the tender are as under:

(a)	Date of issue of tender on CPP portal	27.05.2022
(b)	Inspection of the material proposed for disposal (From 03 PM to 05 PM on working days)	01.06.2022 to 08.06.2022
(c)	Pre-Bid Meeting	09.06.2022 at 3:30 PM
(d)	Clarification on the Pre-Bid Meeting (to be posted on www.nhidcl.com and CPP Portal)	10.06.2022 by 6 PM
(e)	Last date and time for submission of Tender documents	18.06.2022 by 3 PM
(f)	Date and time for opening of Technical Bids	20.06.2022 at 11:00 AM
(g)	Date and time for opening of Financial Bids	To be notified later on

9. Interested Bidders seeking any clarification about any aspect of the tender may participate in Pre-Bid conference or send their queries, if any, by mail before the pre bid conference date. The written reply, if any, to these clarifications shall be posted on the Company website www.nhidcl.com and CPP Portal as per schedule above. No communication/request for clarification in this respect shall be entertained thereafter.
10. The **Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees ten thousand only)** should be necessarily kept in the sealed cover containing Technical Bid of the Agency in the form of Demand Draft/ Pay Order drawn separately in favour of “NHIDCL”, payable at New Delhi, and sent to **DGM (A), National Highways & Infrastructure Development Corporation Limited, 3rd Floor, PTI Building, 4-Parliament Street, New Delhi-110001, failing which the tender shall be rejected summarily.** A scanned copy must be uploaded on CPP portal along with scanned copy of technical bid documents.

The earnest money shall be forfeited if the agency does not make payment of the quoted figure/amount by the date prescribed in the LoA or the agency fails to take possession of the material within the prescribed notified time limit. In case such default is on the part of Micro, Small and Startup registered bidders, action will be taken for withdrawal of their MSE/Startup registration, in addition to blacklisting. The EMD of all the unsuccessful bidders shall be returned (without interest) immediately after the successful bidder deposits the bid amount.

11. The successful bidder shall deposit the bid amount in the form of Demand Draft/ Pay Order drawn in favour of “National Highways & Infrastructure Development Corporation Limited, New Delhi, payable at New Delhi”
12. NHIDCL reserves the right to decline the bid price without assigning any reasons therefore.
13. **Arbitration:** In the event of any dispute arising after award of work, the parties hereby agree to resolve the issues through Arbitration and shall follow the procedures as laid down in the Arbitration and Conciliation Act, 1996 (as amended from time to time). It is agreed that the disputes shall be referred to the Sole Arbitrator to be appointed with the consent of the parties. It is also agreed that the seat of Arbitration shall be at Delhi. Except where otherwise provided for, all questions and disputes, claims, rights, matters or things whatsoever in any way arising out of or relating to the tender or award of work shall be referred to the ‘Conciliation Committee of Independent Experts, to be constituted by Director (A&F) of NHIDCL, before taking recourse to resolution of dispute through Arbitration. In case dispute is not resolved at Conciliation Committee of Independent Experts and still persists, the same shall be referred to the Sole Arbitrator to be appointed with the consent of the parties. If the Arbitrator to whom the matter is originally referred is either transferred or vacates his office or is unable to act for any reason, another Arbitrator shall be appointed in accordance with the terms of the contract. Provisions of the Arbitration and Conciliation Act, 1996, as amended or any statutory modification or re-enactment thereof and the rules made there under, and for the time being in force, shall apply to the arbitration proceedings under this clause. It is a term of the contract that the party invoking arbitration shall specify the dispute or disputes to be referred to arbitration under this clause together with the amount or amounts claimed in respect of each such dispute.
14. **Legal Jurisdiction:** The courts at Delhi/New Delhi shall have exclusive jurisdiction to try and entertain matters arising out of this tender.

15. (i) **Technical Bid must be Indexed and page numbered.**

(ii) All the pages of the tender document must be signed and duly affixed with the rubber-stamp of the Agency/Firm as an acceptance of all the terms & conditions contained therein, by an authorized signatory.

(iii) In case the signatures are made by a person other than Proprietor or designated Official of the firm, an authority letter in his/her name must be attached in original.

16. **INSTRUCTIONS FOR ONLINE BID SUBMISSION**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The Instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>

i) **REGISTRATION**

Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrolment” on the CPP Portal which is free of charge.

As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

Upon enrolment, the bidders will be required to register their valid Digital Signature Certificates (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/nCode/eMudhra etc.), with their profile.

Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse. Bidder then logs in to the site through the secured log-in by entering their user ID/ Password and the password of the DSC/eToken.

ii) **SEARCHING FOR TENDER DOCUMENTS**

There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS/e-mail in case there is any corrigendum issued to the tender document.

The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification /help from the Helpdesk.

iii) PREPARATION OF BIDS

Bidder should take into account any corrigendum published on the tender document before submitting their bids.

Please go through the tender notice and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of documents- including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/ schedule and generally they can be in PDF/XLS/RAR/DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option, which helps in reducing size of the scanned document.

To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents(e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” as available.

iv) SUBMISSION OF BIDS

Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues. The bidder has to digitally sign and upload the required bid document one by one as indicated in the tender document.

Bidder has to select the payment option as “Offline” to pay the applicable EMD and enter the details of the instrument.

Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders.

Bidders are required to download the BoQ file, open it and complete the colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

The server time (which is displayed on the bidder’s dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidder should follow this time during bid submission.

All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to asymmetric encryption using buyers/ bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

v) **ASSISTANCE TO BIDDERS**

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for tender or the relevant contact person indicated in the tender.

2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk OR Toll Free Number 1800-3070-2232 and **Sh. Amit Saini on his mobile number # 9667403278.**

C. **Eligibility Criteria**

1. Bidders must fulfill following eligibility criteria and submit documents mentioned at **Annexure - I** of this tender document in support of the same as under: -

- (a) Must be registered for GST/VAT with Departments of Government of India/State Governments.
- (b) Must be an income tax assessee.
- (c) Must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organization of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in **Annexure - II**. Bids without above undertaking will not be considered.

2. **Inspection of Items**

The inspection of material can be done carefully by the prospective bidders or their representatives at the stores of NHIDCL, for which they can contact 3rd floor, Reception office NHIDCL, New Delhi (Phone No. 011-23461600), **between 3:00 P.M. to 5:00 P.M.** from 01.06.2022 to 08.06.2022 (working days only). Queries can be raised to the concerned Officer at the time of inspection. No further clarification shall be entertained after the above inspection and pre-bid meeting.

3. **Earnest Money Deposit (EMD)/Bid Security**

- (a) An Earnest Money Deposit (EMD)/Bid Security of **Rs.10,000/- (Rs. Ten Thousand Only)** in the form of Demand Draft/Banker Cheque issued by any commercial bank drawn in favour of NHIDCL payable at New Delhi must accompany the Bid.
- (b) Bids without EMD or EMD for lesser amount and EMD in any other form e.g. Cheque, Cash, Postal Order shall not be accepted.
- (c) EMD will be forfeited if the bidders withdraw their offer after submission of the bids or opening of the tenders or failed to deposit the quoted amount within the prescribed timelines. In case such default is on the part of MSE/Startup registered bidders, action will be taken for withdrawal of their MSE/Startup registration, in addition to blacklisting.
- (d) The EMD of unsuccessful bidders will be returned to them without any interest whatsoever, after expiry of the final bid validity and latest on or before the 30th day after the award of contract.

- (e) The EMD should remain valid for a period of 120 days.
- (f) EMD of successful bidder shall be returned after payment of bid amount and lifting of items from NHIDCL as per terms & conditions laid down in the tender document. In case, the material is not lifted within the prescribed time, the Earnest Money will be forfeited and any loss whatsoever occurring due to this will be recovered from the bidder.
- (g) No interest shall be payable on EMD.

4. Minimum Reserve Price

NHIDCL has evaluated the Minimum Reserve Price of Rs.60,300/- (Rupees sixty thousand and three hundred only) for the items mentioned in Annexure-IV. The bidders are required to quote a price which is equal to or higher than the minimum reserved price.

5. Bid validity Period

Bids should remain valid for acceptance for a period of **three months** from the date of opening of the Bids. Bids with lesser validity period will be summarily rejected.

6. Financial Bid

- (a) The financial bid shall be submitted on CPP portal in the given BOQ as per sample given at Annexure - III of this tender document.
- (b) The Financial bid of only those bidders shall be evaluated who fulfill the eligibility criteria.
- (c) The bidder shall quote for the whole lot.
- (d) Any overwriting of/on amount quoted will render the bid to be invalid.
- (e) GST, if applicable shall be borne by the bidder and quoted separately.
- (f) The rate quoted shall be final.
- (g) The successful bidder shall be evaluated on the basis of highest quoted price for the whole lot.

7. Submission of Tech Bids in hard copy:

- (a) The bidders shall submit a physical copy of all the documents uploaded in CPP portal (except financial bid). All such documents shall be legible, typed/printed and be in English only. All the pages of the Bid should be serially numbered and signed.
- (b) The Bid prepared by the Bidder shall comprise of (i) Earnest Money Deposit (EMD) and (ii) Details of Eligibility Criteria.
- (c) Bid may be submitted in the following manner:
 - (i) Envelope No.1 - Shall contain the EMD. The envelope must be superscribed as "EMD".
 - (ii) Envelope No. 2 - Shall contain Eligibility Criteria only (**Annexure - I**).
 - (iii) Envelope No. 3 - Shall contain all the envelop i.e. Envelope No. 1 & 2.

Sealed envelope No. 3 superscribed "**Tender for disposal of old/obsolete/furniture and other items**" addressed to the DGM (Admin), NHIDCL New Delhi, must be dropped in the Tender Box placed at the **Reception of NHIDCL on 3rd floor of PTI Building, Sansad Marg, New Delhi** on or before the due date. Bids received after the prescribed closing date and time shall NOT be accepted under any circumstances.

All the envelopes shall also indicate the **name, address and phone number** of the Bidder enabling the Bid to be returned, if required.

8. Opening of Bids

(a) **Technical Bids to determine the eligibility of the bidders** shall be opened on **20.06.2022 at 11:00 AM**

(b) Financial Bids shall be opened only of those bidders who fulfill the eligibility criteria on the date and time to be notified later on.

9. Payment

The successful bidder will have to pay the entire quoted/offered amount in the form of Bank Draft/ Banker's Cheque drawn in favour of **NHIDCL** payable at New Delhi within **five working days** after receipt of letter regarding award of contract, failing which the contract may be cancelled and the EMD may be forfeited.

10. Lifting of old/obsolete furniture and other items

- (a) The successful bidder shall be required to lift all old/obsolete **furniture and other items** and not selectively, from the NHIDCL office to his premises on "**AS IS WHERE IS BASIS**" within **five working days** after depositing the full amount.
- (b) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, NHIDCL shall not take responsibility for safe custody of the articles.
- (c) No damage shall be caused to the property of NHIDCL or any other Offices in the premises while removing the materials from the site. Any loss/ damage to the property of NHIDCL or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by successful bidder and NHIDCL will be indemnified.
- (d) Goods/material will be removed under the supervision of designated Officer (s) of this office. Material will have to be removed within the time stipulated in the Letter of Award. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such extension is given in writing by the successful bidder. Delay in removal of the material beyond the stipulated time, may entail cancellation of the award/order and forfeiture of the EMD.
- (e) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from NHIDCL office premises shall be borne by the successful bidder.

11. Other terms and Conditions

- (a) The bidder shall be required to quote for all items as a complete lot.
- (b) No bidder will be allowed to withdraw his offer after submission of bids/opening of the tender; otherwise the EMD submitted by the firm would be forfeited.
- (c) This tender is non transferable.
- (d) Each page of the tender document should be signed by the bidder(s). Incomplete and unsigned bids are liable to be rejected.
- (e) If a bidder violate any of these terms & conditions, the same shall be blacklisted and its EMD shall be forfeited.
- (f) NHIDCL reserves the right to accept or reject any bid without assigning or communicating any reason thereof.

Form for filling up Eligibility details Criteria for Disposal of old/obsolete furniture and other items

Sl. No.	Description	Information
1.	Name of the Firm /Agency/ Company	
2.	Address of the Firm/ Agency/ Company (Enclose copy of address proof)	
3.	Contact Details of the Firm/Agency	Telephone/Mobile No.
		FAX No.
		E-Mail ID
4.	Name of Proprietor/Partners/Directors of the Firm/Agency	
5.	Other Details (Enclose Copy)	PAN No.
		GST Registration No.
6.	Details of the EMD	

Signature of Authorised Signatory
with stamp

Name of the person_____

Tender for Disposal of old/obsolete furniture and other items

UNDERTAKING

I/We_____do hereby solemnly affirm and declare that My/Our firm /company/business entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any court of law.

Dated:

**Signature of Authorised Signatory
with stamp**

Name of the person_____

Financial Bid for Disposal of old/obsolete furniture and other items

Name of the Bidder/Firm : - _____

Address of the Bidder/Firm: - _____

Telephone No.: - _____

Email ID: _____

Description of Item	Minimum Reserved Price (In Rs.)	Total Quoted Amount for complete lot, Without GST (In Rs.)	Remarks
Old/obsolete furniture and other items as per Annexure-IV	60,300/-		

NHIDCL has evaluated the Minimum Reserve Price of **Rs. 60,300/- (Rupees sixty thousand and three hundred only)** for all the items proposed to be disposed off as per list at **Annexure-IV**. The bidders are required to quote a price which is equal to or higher than the minimum reserved price. The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc, excluding GST. The bidder shall deposit the bid amount along with applicable GST with NHIDCL within the time prescribed in the Letter of Award.

I/We declare that I/my representative have inspected the obsolete items as per the list attached (**Annexure - IV**) with tender and am/are interested to purchase the same on **“AS IS WHERE IS BASIS”**.

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the NHIDCL.

Date: -

**Signature of Authorised Signatory
With stamp**

Name of the person _____

**LIST OF OLD/OBSOLETE FURNITURE AND OTHER ITEMS FOR
DISPOSAL**

S.NO.	NAME OF ITEM	QTY.
1.	Executive Chairs	75
2.	Medium back cabin Chairs	12
3.	Sofa	01
4.	Sofa table	01
5.	Almirah Big	02
6.	Work Stn. Table	02
7.	Broken Work Station	08
8.	Work Station with overhead and drawers	01
9.	AC Plant of 7.5 ton (at Jeewan Tara Building)	01
10.	AC Plant of 15 ton (at Jeewan Tara Building)	01
11.	Three Seater Sofa	01
	Reserve price for whole lot	Rs.60,300/-