

National Highways & Infrastructure Development Corporation Ltd.
58/37, Balbeer Road, Branch Office Dehradun
Dehradun-248001

Date: 2015

To,

Subject: Notice inviting Tenders (NIT) for supply of office furniture.

General Manager (Project), NHIDCL, Dehradun invites tenders from Authorised Dealers, NCCF, Kendriya Bhandars etc. for supply of various furniture items for its Branch Office at Dehradun.

TERMS AND CONDITIONS

1. Scope of Work

Providing of Furniture items at 58/37, Balbeer Road, Branch Office Dehradun as per specifications detailed below:-

S.No.	Item	Description (Brand/make)	Technical Specification	Quantity required
1	Table (Executive)	Reputed Brand	Size 7'x3.5' with back & side cabinet (Glass Top) made of MDF board with high quality melamine polish	1
2.	Table (Executive)	Reputed Brand	Size 6'x3' with side cabinet (Glass Top) made of MDF board with high quality melamine polish.	1
3.	Table (Executive)	Reputed Brand	Size 5'x2.5' with side cabinet (Glass Top) made of MDF board with high quality melamine polish.	1
4.	Chair (executive)	Reputed Brand	Executive revolving Chair with dual layered foam for the seat & back, covered arms, heavy hydraulic & adjustable.	1
5.	Chair (executive)	Reputed Brand	Executive revolving Chair with layered foam for the seat & back, covered arms, hydraulic, & adjustable.	1
6.	Chair (executive)	Reputed Brand	Revolving chair with head rest, hydraulic & adjustable.	1
7.	Chair (Visitor)	Reputed Brand	Fixed arms, padded seat & back and made of heavy duty heavy MS pipe.	10
8.	Sofa (three seater)	Reputed Brand	With total covered foam leatherette size 30"x28"with arms	1
9.	Centre table	Reputed Brand	With glass top (rectangle)39"x20"x16"	1

2. Bid Security

Bid Security of Rs. 5,000/- (Rupees Five thousand only) in the form of Demand Draft or Bankers Cheque drawn in favour of NHIDCL payable at Dehradun is required to be attached with the Financial bid. The bid security shall be adjusted / returned on submission of

Performance Security (amounting to 10% of the accepted bid value) in the case of successful bidder while the same shall be returned to the unsuccessful bidders after opening of financial bid without any interest or liability.

3. Resolution of dispute

~~In case of dispute~~ the decision of General Manager(Project), NHIDCL Branch Office Dehradun shall be final in the matter.

4. Payment

The Bills in duplicate shall be submitted to NHIDCL Branch Office Dehradun for payment. The Payment shall be released after satisfactory supply of material as per specification through ECS/RTGS/NEFT. Income tax and other applicable taxes, if any, shall be deducted from the bill.

5. Submission of bid

The interested bidders may submit their bids in sealed envelope addressed to General Manager(Project), NHIDCL, Branch Office Dehradun latest 11.12.2015 up to 3.p.m only in the prescribed format provided at Annexure A along with the DD towards Bids Security. The bids not received in the prescribed format or incomplete bids are liable to be rejected.

6. Opening of Tender — The Financial Bids shall be opened at 4.00 P.M. on the last day of receipt of tender in the presence of prospective bidders or their authorised representatives.

Sandeep Kumar
General Manager(Project)
NHIDCL Dehradun

FINANCIAL BID

Subject: Limited Tender for supply of furniture items

Sl. No.	Item	Quantity required	Rate per unit (Amount to be quoted on FoB basis inclusive of all taxes levied freight and other charges)	Total amount
1	2	4	5	6
1.	Table (Executive)	1		
2.	Table (Executive)	1		
3.	Table (Executive)	1		
4	Chair (executive)	1		
5	Chair (executive)	1		
6	Chair (executive)	1		
7	Chair (Visitor)	10		
8	Sofa (three seater)	1		
9	Center table	1		

1. The lump-sum rate shall be mentioned in both figures and words and should be on FoB basis inclusive all taxes levied freight and other charges. The figures mentioned in words, shall be treated as final, in case of any dispute over rates.
2. The quotations shall be valid for a period of one month after the last date of submission of bids.
3. Quotes are required to be made as a Lump-sum amount for all items (whole quantity) together. The selection of the bidder would be on the basis of the lowest quoted Lump-sum amount for the entire indicated products and quantities.
4. The material shall be supplied within 7 (seven) days of issuance of the purchase order.
5. The defective material, if any, shall have to be replaced by the agency within 48 hours at their risk and cost
6. NHIDCL reserves the right to reject any or all of the tenders without assigning any reason.

Certificate:-

I have understood the scope of work and agree to the terms and conditions laid down in the letter inviting bids.

Signature of Authorised signatory
Name of the agency with seal

Place:

Date: