

Notice Inviting Tender (NIT)

Name of work: RFP for hiring of 01 no. Vehicle on Monthly Basis SUV Vehicle INNOVA CRYSTA Top-end model (ZX) Manual/Auto gear for NHIDCL, Regional Office-Dehradun in the State of Uttarakhand.

Bid Security	:	Rs. 10,000/-
Cost of Bid Documents	:	Rs. 500/-
Time Period	:	Two Years

1. The bid are invited from established, experienced and reputed agencies having adequate experience in the work mentioned above.
2. The blank BoQ with terms & conditions for the above may be obtained from the office of the Executive Director (P) from 11/07/2020 (09:00 Hours) to 18/07/2020 (upto 14.00 Hours) and website www.nhidcl.com. The cost of Bid Document will be Rs. 500.00/- (Rs. Five Hundred Only) and will be paid in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited, payable at Dehradun upto 18/07/2020, 14:00 Hrs.
3. The duly filled bid in sealed envelope shall be submitted in the office of the Executive Director (P) upto 12:00 Hrs. on 21/07/2020 and bid will be opened on 21/07/2020 at 15:00 Hrs. By Evaluation Committee constituted for this purpose in the presence of intending bidders.

National Highways & Infrastructure Development Corporation Limited Regional Office.
Address:

Office of Executive Director (P)
NHIDCL
C-24, THDCC, Ajabpur Kalan
Near Bangali Kothi, Dehradun.
Pin- 248121
Email: ro.dehradun@nhidcl.com
Contact no. :- 7217855231

BILL OF QUANTITY

Bid Security : Rs. 10,000/-
Cost of Bid Documents : Rs. 500/-
Time Period : Two Years

Name of Work: RFP for hiring of 01 no. Vehicle on Monthly Basis SUV Vehicle INNOVA CRYSTA Top-end model (ZX) Manual/Auto gear for NHIDCL, Regional Office-Dehradun in the State of Uttarakhand.

Sl. No.	Name of Item	Unit	Qty.	Amount Quoted by bidder for Vehicle per Month	
				In figure	In words
1	RFP for hiring of 01 no. Vehicle on Monthly Basis SUV Vehicle INNOVA CRYSTA Top-end model (ZX) Manual/Auto gear for NHIDCL, Regional Office-Dehradun in the State of Uttarakhand.	Vehicle nos./Months	01		
	Total (Including Taxes)				

Note:

1. The Total Amount quoted in words shall be the sole guiding factor for financial evaluation of Bidders.
2. Annexure 'A' for terms & conditions and Annexure 'B' for technical evaluation criteria shall be the part of bid and hence shall be duly signed by the bidder and also Annexure-B for technical evaluation criteria shall be duly filled by the bidder.
3. Vehicle shall be operating with/without All India Permit.
4. The rate applicable for extra Km of travel beyond 3,000 Km in a month shall be paid @ 12/Per KM.
5. **It may be noted that duly filled financial (bill of quantity) bid should be put in closed separate envelope.**

Name, Signature & Seal of Bidder

BID SECURITY

The Bidders shall furnish, as part of the bid, Bid Security of Rs. 10,000/- in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited, payable at Dehradun. Any bid not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive. The Bid Security of unsuccessful bidders will be returned within 28 days of opening of Bids. The bid security shall remain valid for 120 days from date of opening. Successful Bidders needs to submit a Bank Guarantee as Performance Bid Security amount of Rs. 9,500/- (nine thousand five hundred only) in favour of National Highways & Infrastructure Development Corporation Limited, payable at Dehradun within 15 days after award of work. Bank Guarantee should be unconditional. Bidder can also submit DD and RTGS-NEFT also.

The Bid Security will be forfeited:

- (a) If the Bidder withdraws the Bid after its submission; or
- (b) If the Bidder does not accept the arithmetic correction of the bid price; or
- (c) In the case of a successful Bidder fails to sign the agreement

The Performance Security shall be refunded after the successful completion of the contract.

I accept the terms and conditions are attached at **Annexure-A**.

Name, Signature & Seal of Bidder

TERMS AND CONDITIONS

1. The vehicles should be new of less than Six months old and driven not more than 10,000 km.
2. Proposal are invited from reputed agencies/individuals who can provide AC vehicles to NHIDCL, RO-Dehradun as detailed in BOQ on monthly hire basis.
3. The vehicle should be in good running condition.
4. All necessary taxes for operation the vehicle commercially should be fully paid and all necessary papers shall be provided in the vehicle as required by prevailing Motor Vehicle Act with comprehensive insurance coverage for the vehicle. All the cases related to accident/ damages/ compensation shall be the responsibility of vehicle owner.
5. The vehicles shall be available day and night (24 hours) as required by NHIDCL for all days regularly in a month.
6. The driver should be in sound mental and physical condition.
7. The driver should be having valid driving license.
8. The agency shall bear all expenses required for keeping the vehicle in smooth running condition such as fuel, lubrications oil & other consumables, necessary service & maintenance, repairs & replacement etc. And salary of the driver per month & his related expensed for duty.
9. In the event of any vehicle being off the road for maintenance or on any account of breakdown, the agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided penalty of Rs. 3,000/- per day for each vehicle shall be affected from the bill of Agency.
10. The Agency should quote their rates on monthly basis. In case of excess Km. In a month, it shall be paid @ 12/- per Km.
11. The Agency should ensure that sufficient fuel is always available for travel.
12. The quoted rates shall be inclusive of taxes including of applicable GST.
13. Vehicle/Vehicles can be withdrawn from usage within 15 days of advance notice by either party i.e. Agency of NHIDCL.
14. The agency should submit their bills in duplicate along with logbook within 1st week of every month for payment.
15. The quoted rates for hire charges of vehicles with fuel and lubricants etc should be valid for period of two years from the date of acceptance. No variation/revision in quoted rates on account of any increase in fuel or spares cost will be entertained.
16. The agency should be able to supply the required vehicle within fifteen days from the date of Letter of Acceptance.
17. The supply of vehicles is initially for duration of two years only from the date of agreement. Vehicle may be continued beyond the stipulated period on the rates quoted & condition herein if required by NHIDCL and agreed by the bidder.
18. The jurisdiction of vehicles moving is Dehradun, Uttarakhand and other States.

Name, Signature & Seal of Bidder

Annexure-B

Technical Evaluation Criteria

SI. No	Parameters	Marks Allotted
1.	Top-end Model Manual/Automatic	30
2.	Date of purchase of Top-end Model 0-2 months 2-4 months 4-6 months	20 15 10
3.	Running (in km): 0-2500 2500-5000 5000-10,000	30 25 15
4.	Certificate showing Agency have past working experience in Govt./PSUs	20

Name, Signature & Seal of Bidder

Format for Bank Guarantee for Performance Security

To,
<Agency, Address>

In consideration of <Agency> (hereinafter referred as the "Client", which expression shall, unless repugnant to the context or meaning thereof include its successors, administrators and assigns) having awarded to M/s.....having its office at (Hereinafter referred to as the "Service Provider Agency" which expression shall repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns),
a contract by issue of client's Contract Agreement no. / Letter of Acceptance No. dated and the same having been unequivocally accepted by the Service Provider Agency, resulting in a Contract valued at Rs/- (Rupees.....) excluding Goods & service tax for "Consultancy Services for preparation of Detailed Project Report of <Project Description> (.....)(Hereinafter called the "Contract"), and the Service Provider Agency having agreed to furnish a Bank Guarantee to the Client as "Performance Security as stipulated by the Client in the said contract for performance of the above Contract amounting to Rs...../- (Rupees.....).

We,having registered office at, a body registered/constituted under the(hereinafter referred to as the Bank), which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns) do hereby guarantee and undertake to pay the client immediately on demand any or, all money payable by the Service Provider Agency to the extent of Rs.(Rupees.....) as aforesaid at any time up towithout any demur, reservation, contest, recourse or protest and/or without any reference to the Service Provider Agency. Any such demand made by the client on the bank shall be conclusive and binding notwithstanding any difference between the Client and the Service Provider Agency or any dispute pending before any Court, Tribunal, Arbitrator or any other authority. We agree that the Guarantee herein contained shall be irrevocable and shall continue to be enforceable till the Client discharges this guarantee.

The Client shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee, from time to time to vary or to extend the time for performance of the contract by the Service Provider Agency. The Client shall have the fullest liberty without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Service Provider Agency and to exercise the same at any time in any manner, and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between the Client and the Service Provider Agency any other course or remedy or security available to the Client. The bank shall not be relieved of its obligations under these presents by any exercise by the Client of its liberty with reference to the matters aforesaid or any of them or by reason of any other act or forbearance or other acts of omission or commission on the part of the Client or any other indulgence shown by the Client or by any other matter or thing whatsoever which under law would but for this provision have the effect of relieving the Bank.

The Bank also agrees that the Client at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Service Provider Agency and notwithstanding any security or other guarantee that the Client may have in relations to the Service Provider Agency's liabilities.

Notwithstanding anything contained herein,

- a) Our liability under this Bank Guarantee is limited to Rs.(Rupees.....) and it shall remain in force up to and including and shall be extended from time to time for such period as may be desired by M/s....., on whose behalf this guarantee has been given.
- b) This Bank Guarantee shall be valid up to and operatable in our Syndicate bank, Dharampur branch Dehradun.
- c) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before (Date of expiry of Guarantee).

(Signature of the Authorized Official)

(Name & Designation with Bank Stamp)

NOTE:

- (i)The bank guarantee(s) contains the name, designation and code number of the officer(s) signing the guarantee(s).
- (ii)The address, telephone no. and other details of the Head Office of the Bank as well as of issuing branch should be mentioned on the covering letter of issuing Branch.
- (iii)The bank guarantee for Rs 10,000 and above is signed by at least two officials (or as per the norms prescribed by the RBI in this regard).