

No. NHIDCL/RO(Jammu)/Manpower/PMU-Doda/2020-21

National Highways & Infrastructure Development Corporation Limited

H. No. 261 Sector- 06, Channi Himmat, Jammu-180015.

Notice Inviting Bid

1. Sealed bids in hard bound format are invited under two bid system on Online(e-tenders through CPP Portal) as well as physical mode from registered Placement Agencies having valid contract Labour license with a minimum of 5 years of continuous relevant work experience in supplying Short Term Placement Services to Government/PSUs/Reputed Private Firms for providing manpower and similar services on the terms and conditions specified herein.

Sl. No.	Name of work/Contract Package	Cost of Document (Rs.)	Estimated Cost (Rs. In Lacs)	Bids Security (Rs.)	Average annual turnover for last 3 Years	Period of Services
1	Providing of manpower services e.g.IT Engineer/SAP, PA/Stenographer, Accountant, Office Assistant, Data Entry Operator, Multi-Tasking Staff (MTS), Chowkidar (Fulltime) and Safaiwala (Fulltime/Part time) etc. (un-skilled, semi - skilled and skilled) in PMU Doda.	1000.00 + GST @ 18%= Total Rs 1180/- Non-Refundable	80.00	10000.00	60% of estimated cost per Year	02 Years

2. Interested Companies/Firms/Agencies may submit tender documents complete in all respect along with Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand only), and other requisite documents on or before **13.02.2021 by 1400 Hrs.** to the Executive Director (P), Regional Office: Jammu , H. No. 261, Sector-06, Channi Himmat, Jammu-180015. No tender shall be entertained after closing date and time under any circumstances whatsoever. The Technical Bid of tenders will be opened at **1400 Hrs on 15.02.2021** in the presence of authorised representative of Bidders as may wish to be personally present. 2 The complete Tender Documents can be downloaded from the website of NHIDCL www.nhidcl.com.. The physical sealed bid super scribe "**Tender for supply of manpower in PMU Doda**" should be dropped in the Tender Box kept in the office of Executive Director (P) RO-Jammu NHIDCL, on or before the prescribed time and date along with Bank Draft/ Demand Draft on account of EMD. The Technical Bid must also be submitted through online process at <https://eprocure.gov.in>. Bids not submitted online on CPP portal shall not be considered at all.
3. Similar nature of services means providing manpower services of skilled and unskilled manpower for routine office work in Govt. organization/Public Sector organizations/Autonomous Body, Private Sector of repute only, **but does not include**

security services, catering services etc.

4. This Company reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the National Highways and Infrastructure Development Corporation Limited, RO-Jammu office in this regard shall be final and binding on all.
5. Date of Publishing is from 06.02.2021
6. The Tender document can be downloaded from the website www.nhidcl.com or can be obtained from the Office of Executive Director (P), RO-Jammu from 06.02.2021 (1100 Hrs) up to 13.02.2021 (1100 Hrs) on working days.
7. The document fee of Rs 1000.00 + GST @ 18%= Total Rs 1180/- will be accepted in the form of DD in favour of NHIDCL, Regional Office Jammu Esst. (Non-Refundable).

8. Schedule of tendering Process

Sl. No.	Description	Period
1.	Date of issue of NIT	06.02.2021
2.	Date of issue of Sale of Tender Documents	06.02.2021 (From 11.00 Hrs)
3.	Date of close of sale of Tender Documents	13.02.2021 (Upto 11.00 Hrs)
4.	Date of submission of Tender/Bid (hard copy)	13.02.2021 (Upto 14.00 Hrs)
5.	Date of Opening of Technical Bids	15.02.2021 (14.00 Hrs)
6.	Date of Opening of Financial Bids of Qualified Applicants	Will be communicated later on
7.	Validity of Bid	90 Days

9. For any clarification, the following office may be contacted:

Executive Director (P)

National Highways & Infrastructure Development Corporation Ltd.

House No. 261, Sector - 06, Channi Himmat, Jammu, Jammu & Kashmir-180015

10. For any query, contact person is Mr. Negi Ram (M. No: +91-9417790606).
11. Conditional bids would be rejected straight away.
12. NHIDCL reserves the right to accept/reject any or all the bids without assigning any reasons thereof.

Executive Director (P)

National Highways & Infrastructure Development Corporation Ltd.

**H. No. 261, Sector - 06, Channi Himmat,
Jammu**