

Notice Inviting Tender
(Online e-tender through Central Public Procurement Portal)

Dated : 13.07.2016

BID NO.:- NHIDCL/Manipur/Maintenance/Tamenglong-Khongsang

1. The National Highways and Infrastructure Corporation Limited invites bids through online only for construction of works detailed in the table from registered contractors and firms. The bidders may submit bid for the work as detailed in the table :-

Sl.	Name of work	Approx. value of work (Rs)	Bid Security (Rs)	Tender Fee (Rs)	Period of Completion
1	2	3	4	5	6
1.	Temporary Restoration of Tamenglong - Khongsang road of about 40 km length in the State of Manipur	Rs.12,07,13,779.00	Rs. 24,14,000/-	Rs. 10,000/-	12 (Twelve) Months

2. Bidding documents may be uploaded/ downloaded from the CPP portal eprocure.gov.in as per critical date sheet. Interested bidders may obtain further information at the same site.
3. The interested applicant can download and view the RFP from e-tendering portal i.e. eprocure.gov.in and www.nhidcl.com. The detailed procedure regarding E-tendering may please be seen at Annexure-X of this NIT.
4. **Only Online Submission of the bids are acceptable. Offline Submission of the bids in Hard Copies are not acceptable and shall not be received. However the originals of Demand Drafts / Bank Guarantees and other forms of Securities are to be submitted.**
5. **All documents/papers uploaded/ submitted by the bidder must be legible.**
6. The tender fee given in the table above, which is not refundable, is to be in the form of demand draft of any schedule bank payable at **NEW DELHI** in favour of MD,NHIDCL, **should be valid for 45 (forty five) days from the date of opening of the bid.**
7. The Bid Security (EMD) of the amount specified for the work in the table shall be drawn in favour of the MD,NHIDCL, and payable at **NEW DELHI**. Bid security will have to be in any of the forms as specified in the bidding document and shall have to be **valid for 45 days beyond the validity of bid i.e. (120+45) days.**
8. **Bids must be accompanied by scan copies of the Tender Fee and Bid Security(EMD).**
9. Bids must be submitted online as per critical date sheet and shall be accepted up to the time mentioned in the critical date sheet and will be opened as per critical date sheet. Interested bidders may attend the opening of the bid. If the office happens to be closed on the date of opening of the bid as specified, the bid will be opened on the next working day at the same time and venue.
10. A **pre-bid meeting** will be held on **the time given in Critical date sheet** at the at NHIDCL, 3rd Floor, PTI Building, 4, Parliament Street New Delhi-110001, to clarify the issues and to answer queries on any matter that may be raised at that stage as stated in Clause 9.2 of —Instructions of Bidders of the bidding document.
11. The original copies of the Bid security and Tender Fee should be submitted to the employer GM (Tech),NHIDCL, New Delhi on or before the time specified in critical date sheet. No proposal will be accepted in physical form except Bid Security & Tender Fee. If the office happens to be closed on the last date of submission of Bid Security & Tender Fee in hard copy as specified, the same will be received on the next working day at the Office mentioned above. In case, Bid security & Tender Fee are not received within the specified time, the Bid shall be considered non responsive and shall not be

downloaded/evaluated.

12. Bids shall be strictly treated as non-responsive if:
 - (i) Bid is not accompanied by an acceptable bid security (with validity for a period of not less than 45 days beyond the validity of bid) and not secured as indicated in subclauses 16.1 and 16.2 of the Bidding Document.
 - (ii) The undertaking regarding validity of bid, for a period of 120 days after the deadline date for bid submission specified in clause 20 of the bidding document, is not submitted.
13. The department shall not be responsible for any delay in postal service or disruption of web service.
14. The rates are inclusive of cost of traffic management during construction. Contractor shall provide road signage, bollards, boards, gunny bags, sheets etc. for safety of traffic during construction period, which will be incidental to work.
15. Uploaded documents of valid successful bidder will be verified with the original documents before signing the Agreement. The valid successful bidder has to provide the originals to the concerned authority on receipt of such letter, which will be sent through registered post or submitted directly to the employer.
16. Subsequent Corrigendum/ Addendum if any shall be available in website indicated above.
17. The Authority reserves the right to cancel any or all bids without assigning any reason.
18. The bidders must possess Digital Signature Certificate of class II or Class III for submission of bids through online in the above website and indicate their active e-mail address for any communication if necessary.
19. Other details can be seen in the bidding documents.

Address of Employer:

ATTN. OF:
DESIGNATION
ADDRESS:

Tel NO:
E-MAIL ADDRESS

Y.C. Srivastava
GM (Tech), NHIDCL
NHIDCL, 3rd floor, PTI Building,
4, Parliament Street,
New Delhi – 110001.
011-23461617
yogesh.chandra15@gov.in

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Critical Date Sheet

NAME OF WORK	: Temporary Restoration of Tamenglong - Khongsang road of about 40 km length in the State of Manipur
Period of Downloading of Bidding Document	: From 1100 Hrs of 13 July 2016 to 1100 Hrs of 12 August 2016
Time, Date & Place of Pre-bid Meeting	: 1500 Hours of 29 July 2016 at NHIDCL, 3rd Floor,PTI Building, 4, Parliament Street New Delhi-110001
Start date of uploading of bid	: From 1300 Hrs of 22 July 2016
Last Date and time for upload of Technical/Financial Bid	: Upto 1100 Hours of 12 August 2016
Last Date and Time for receipt of Original Copies of the Bid Security & Tender fee	: 1100 Hours of 12 August 2016
Time and Date of Opening of Bid	: 1500 Hours of 12 August 2016
Place of opening of Bids	: At Office of GM (Tech), NHIDCL, 3rd Floor,PTI Building, 4, Parliament Street New Delhi-110001 NEW DELHI-110001
Officer Inviting the Bid	: GM (Tech), NHIDCL, 3rd Floor,PTI Building, 4, Parliament Street New Delhi-110001 NEW DELHI-110001

INSTRUCTIONS TO BIDDERS

Instructions to the Bidders to submit the bids online through the Central Public Procurement Portal website for e-Procurement at [https:// eprocure.gov.in/ eprocure/ app](https://eprocure.gov.in/eprocure/app):-

- (a) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the eprocurement/etender portal is a prerequisite for e-tendering.
- (b) Bidder should do the enrollment in the eProcurement site using the “Click here to Enroll” option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid email ID. All the correspondence shall be made directly with the contractors/bidders through email id provided.
- (c) Bidder need to login to the site through their user ID/ password chosen during enrollment/ registration.
- (d) The Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/SmartCard, should be registered.
- (e) The DSC that is registered only should be used by the bidder and should ensure safety of the same.
- (f) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.
- (g) After downloading / getting the tender document/schedules, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.
- (h) If there are any clarifications, this may be obtained online thro’ the tender site, or thro’ the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- (i) From my tender folder, he selects the tender to view all the details indicated.
- (j) Bidder then log in to the site through the secured login by giving the user id/ password chosen during enrolment/registration and then by giving the password of the eToken/SmartCard to access DSC.
- (k) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the ‘my tenders’ folder.
- (l) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
- (m) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xLs/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid

documents may be scanned with 100 dpi with black and white option. However of the file size is less than 1 MB the transaction uploading time will be very fast.

- (n) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
- (o) The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
- (p) Bidder should submit the Tender Fee/ EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, at least one working date prior bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.
- (q) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
- (r) The bidder has to select the payment option as offline to pay the Tender FEE/ EMD as applicable and enter details of the instruments.
- (s) The details of the DD/ any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
- (t) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
- (u) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
- (v) If the Financial Bid format is provided in a spread sheet file like BoQ_xxxx, xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Financial Bid/BOQ template must not be modified/replaced by the bidder; else the bid submitted is liable to be rejected for this tender.
- (w) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- (x) After the bid submission (ie after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
- (y) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.

- (z) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
- (aa) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- (ab) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
- (ac) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
- (ad) For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallely for any further queries, the bidders are asked to contact over phone@ 1-800-233-7315 or send a mail over to cppp-nic@nic.in.