

Head Office: Room No. 101, Transport Bhawan, 1, Parliament Street, New Delhi – 110001

National Highways & Infrastructure Development Corporation Limited (NHIDCL) invites application for filling-up following posts on deputation/ contract basis.

A. On Deputation /Re-employment on contract

1. For field

| Sl. No. | Name of Post | No. of posts* | Pay Scale |
|---------|-------------------------------|---------------|---|
| 1. | General Manager (Project) | 06 | (PB-4) ₹37400-67000/- plus grade pay of ₹8700/- |
| 2. | Dy. General Manager (Project) | 07 | (PB-3) ₹15600-39100/- plus grade pay of ₹7600/- |

* Include 3 posts for GM (P) and 2 posts for Dy. GM (P) which are likely to fall vacant.

2. For Headquarters (HQ)

| Sl. No. | Name of Post | No. of posts [#] | Pay Scale |
|---------|---------------------------------|---------------------------|---|
| 1. | General Manager (Technical) | 01 | (PB-4) ₹37400-67000/- plus grade pay of ₹8700/- |
| 2. | Dy. General Manager (Technical) | 07 | (PB-3) ₹15600-39100/- plus grade pay of ₹7600/- |
| 3. | Manager (Legal) | 01 | (PB-3) ₹15600-39100/- plus grade pay of ₹6600/- |
| 4. | Manager (HR) | 02 | (PB-3) ₹15600-39100/- plus grade pay of ₹6600/- |
| 5. | Deputy Manager(HR) | 01 | (PB-2) ₹9300-34800/- plus grade pay of ₹5400/- |
| 6. | Deputy Manager(Finance) | 01 | (PB-2) ₹9300-34800/- plus grade pay of ₹5400/- |
| 7. | Deputy Manager (Rajbhasha) | 01 | (PB-2) ₹9300-34800/- plus grade pay of ₹5400/- |
| 8. | Assistant Manager (HR) | 01 | (PB-2) ₹9300-34800/- plus grade pay of ₹4800/- |
| 9. | Assistant Manager (Finance) | 01 | (PB-2) ₹9300-34800/- plus grade pay of ₹4800/- |
| 10. | Junior Manager | 02 | (PB-1) ₹5200-20200/- plus grade pay of ₹2800/- |

[#] Include 2 posts for Dy. GM (T) which are likely to fall vacant.

Last date of submission of application for category A1 and A2: **31.03.2015 -18:00 hrs**

B. Purely on Contract basis through online application only

| Sl. No. | Name of Post | No. of posts | Consolidated Monthly Remuneration |
|---------|------------------------------|--------------|-----------------------------------|
| 1. | Manager (Technical) for HQ | 8 | ₹60,000/- |
| 2. | Manager (Projects) for Field | 10 | ₹60,000/- |

Last date of submission of online application through NHIDCL's Website for category B : **16.03.2015 -18:00 hrs**

For detailed terms and conditions please visit - www.nhidcl.com.

NOTE 1 : The number of posts required to be filled may vary depending on the requirement. However, NHIDCL reserves the right to prepare a panel of selected candidates for filling up the indicated and future vacancies that may arise up to 31.03.2016 in NHIDCL .

NOTE 2 : Any change or amendment to this notice will be posted on the above website only.

DATE OF ADVERTISEMENT: 18/02/2015

NATIONAL HIGHWAYS AND INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED (NHIDCL)
(A Public Sector undertaking under the Ministry of Road Transport & Highways)

The Government of India has set up a company, namely National Highways and Infrastructure Development Corporation Limited (NHIDCL) under the Ministry of Road Transport and Highways, inter-alia, for construction/up gradation/widening of National Highways and creation of other infrastructure with focus on north east region and areas that share international boundaries with neighbouring countries.

2. NHIDCL invites applications from experienced eligible persons working in/ retired from the Ministries/ Department of the Central Government/ State Government/ Public Sector Undertakings/ Autonomous Bodies/ State Government Public Undertakings etc. for filling up following posts in its Project/ Technical Divisions, Human Resource Division and Finance Division on deputation/ re-employment on contract basis for Category A and purely on contract basis from eligible persons in Category B.

A. On Deputation /Re-employment on contract in prescribed format

(i) For field

| Sl. No. | Name of Post | No. of posts* | Pay Scale |
|---------|-------------------------------|---------------|---|
| 1. | General Manager (Project) | 06 | (PB-4) ₹37400-67000/- plus grade pay of ₹8700/- |
| 2. | Dy. General Manager (Project) | 07 | (PB-3) ₹15600-39100/- plus grade pay of ₹7600/- |

* Include 3 posts for GM (P) and 2 posts for Dy. GM (P) which are likely to fall vacant.

(ii) For Headquarters (HQ)

| Sl. No. | Name of Post | No. of posts# | Pay Scale |
|---------|---------------------------------|---------------|---|
| 1. | General Manager (Technical) | 01 | (PB-4) ₹37400-67000/- plus grade pay of ₹8700/- |
| 2. | Dy. General Manager (Technical) | 07 | (PB-3) ₹15600-39100/- plus grade pay of ₹7600/- |
| 3. | Manager (Legal) | 01 | (PB-3) ₹15600-39100/- plus grade pay of ₹6600/- |
| 4. | Manager (HR) | 02 | (PB-3) ₹15600-39100/- plus grade pay of ₹6600/- |
| 5. | Deputy Manager(HR) | 01 | (PB-2) ₹9300-34800/- plus grade pay of ₹5400/- |
| 6. | Deputy Manager(Finance) | 01 | (PB-2) ₹9300-34800/- plus grade pay of ₹5400/- |
| 7. | Deputy Manager (Rajbhasha) | 01 | (PB-2) ₹9300-34800/- plus grade pay of ₹5400/- |
| 8. | Assistant Manager (HR) | 01 | (PB-2) ₹9300-34800/- plus grade pay of ₹4800/- |
| 9. | Assistant Manager (Finance) | 01 | (PB-2) ₹9300-34800/- plus grade pay of ₹4800/- |
| 10. | Junior Manager | 02 | (PB-1) ₹5200-20200/- plus grade pay of ₹2800/- |

Include 2 posts for Dy. GM (T) which are likely to fall vacant.

B. Purely on Contract basis through online application only

| Sl. No. | Name of Post | No. of posts | Consolidated Monthly Remuneration |
|---------|------------------------------|--------------|-----------------------------------|
| 1. | Manager (Technical) for HQ | 8 | ₹60,000/- |
| 2. | Manager (Projects) for Field | 10 | ₹60,000/- |

3. Terms and conditions for posts in Categories A(i) and A(ii):-

- i. The details of qualifications and experience required for the posts are given below. The terms and conditions and pay & allowances of the officers selected for appointment on deputation basis will be governed as per the provisions contained in the Government of India instructions, as amended from time to time.

For field posts in Category A(i):-

| Name of the post | Age and Educational qualifications | Experience |
|---|--|---|
| (1) | (2) | (3) |
| General Manager (Projects) 06 Posts | Age:- Preferably below 55 years Educational qualifications:- Degree in Civil Engineering from a recognized University or Institute. | Officers in a Central Government Department/ Autonomous Body/ Public Sector Under / State government Department/ State Government Public Undertaking holding analogous posts or with three years' regular service in the scale of pay band-4, ₹15600-39100/- plus grade pay of ₹7600/- (CDA pattern) or having nine years' regular service in pay band-3 ₹15600-39100/- plus grade pay ₹6600/- (CDA pattern) having thirteen years experience in a Group 'A' organized service of the Government of India or equivalent level post or higher and eleven years experience in Highways/ Road/ Bridge Engineering. |
| Deputy General Manager (Projects) 07 Posts | Age:- Preferably below 55 years Educational qualifications:- Degree in Civil Engineering from a recognised University or Institute. | Officers in a Central Government Department/ Autonomous Body/ Public Sector Under / State government Department/ State Government Public Undertaking holding analogous posts or with three years regular service in the scale of pay band-3, ₹15600-39100/- plus grade pay of ₹6600/- (CDA) or having nine years regular service in pay band-3 ₹15600-39100/- plus grade pay ₹5400/- (CDA pattern) and having nine years experience in a responsible senior position in an Organized service of the Government of India or equivalent level post or higher and well versed in the field of Highways/Bridge Engineering. |

For post in Headquarters office (HQ) under category A(ii)

| Name of the post | Age and Educational qualifications | Experience |
|---|--|---|
| (1) | (2) | (3) |
| General Manager (Technical) 1 Post | Age:- Preferably below 55 years Educational qualifications:- Degree in Civil Engineering from a recognized institute or university. | Officers in a central Government Department/Autonomous Body/Public Sector Undertaking/State Government Department/ State Government Public Undertaking holding analogous posts or with three years regular service in the pay band-3 ₹15600-39100/- plus grade pay ₹7600/- (CDA pattern) or having eight years' regular service in pay band-3 ₹15600-39100 plus grade pay ₹6600/- (CDA pattern) and having thirteen years experience in a Group 'A' Organized service of the Government of India or equivalent level post or higher and eleven years experience in Highways/Road/Bridge |

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| | | Engineering. |
| Deputy General Manager (Technical) 7 Posts. | Age:- Preferably below 55 years Educational qualifications:- Degree in Civil Engineering from a recognized institute or university. | Officers in a central Government Department/Autonomous Body/Public Sector Undertaking/State Government Department/ State Government Public Undertaking holding analogous posts or with three years regular service in the pay band-3 ₹ 15600-39100/- plus grade pay ₹6600/- (CDA pattern) or having nine years regular service in pay band-3 ₹15600-39100/- plus grade pay ₹5400/- (CDA pattern) and having nine years experience in a responsible senior position in an Organized service of the Government of India or equivalent level post or higher and well versed in the field of Highways/Bridge Engineering. |
| Manger (Legal) 1 post | Age:- Preferably below 55 years Educational qualifications:- Degree in Law from a recognized University. Essential experience :- At least three years experience in the field of Law / Legislative matters and well versed in legal obligations relating to contractual matters and arbitrations / claims. Desirable: Masters Degree in Law from a recognized University. | A. Officers under the Central Governments Departments/ Autonomous Body/ Public Sector undertaking/ State Government Department/ State Government Public undertaking, and:- (I) holding analogous posts on a regular basis in the parent cadre or Department; or (II) with three years service in the grade rendered after appointment thereto on a regular basis in pay band-2 of Rs9300-34800/- with grade pay of Rs.5400/- and above (CDA) or equivalent in the parent cadre or Department ; or (III) With Six year service in the grade rendered after appointment thereto on a regular basis in pay band-2 of Rs.93000-34800/- with grade pay Rs. 4800/- and above (CDA) or equivalent in the parent cadre or Department ; or (iv) with eight year's service in the grade rendered after appointment thereto on a regular basis in pay band-2 of Rs9300-34800/- with grade pay Rs4600/- and above (CDA) or equivalent in the parent cadre or Department ; B. Possessing the educational qualifications and experience prescribed under column 2. |
| Manager (Human Resource) 2 Posts. | Age:- Preferably below 55 years Educational qualifications:- Degree of a recognised university. Desirable: (i) Degree in | Officers in a central Government Department/Autonomous Body/Public Sector Undertaking/State Government Department/ State Government Public Undertaking holding analogous posts or with three years regular service in the pay band-3 `15600-39100/- with grade pay `5400/- (CDA pattern) or having six years regular service in pay band-2 `9300-34800/- plus grade pay `4600/- (CDA pattern) and having three years experience in a responsible senior position in an Organized service of the Government of India or equivalent level post or higher and well versed in the field of Administration |

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| | <p>Law or (ii) Master in Business Administration, or (iii) Post graduate diploma in Public Administration.</p> | and Establishment. |
| <p>Dy. Manager (HR)</p> <p>1 post</p> | <p>Age:- Preferably below 55 years</p> <p>Educational qualifications:- Degree from a recognized University or Institute. Having knowledge of computer applications, internet, MS office etc. and well versed in the field of Administration/ Establishment/ Finance.</p> <p>Desirable :- (i) Degree in Law or (ii) Master in Business Administration, or (iii) Post graduate diploma in Public Administration.</p> | <p>A. Officers under the Central Governments Departments/ Autonomous Body/ Public Sector undertaking/ State Government Department/ State Government Public undertaking, Well versed in the field of Administration/Establishment/Finance and:- (I) holding analogous posts on a regular basis in the parent cadre or Department; or (II) with three years service in the grade rendered after appointment thereto on a regular basis in pay band-2 of Rs9300-34800/- with grade pay of Rs.4800/- and above (CDA) or equivalent in the parent cadre or Department ; or (III) With five year service in the grade rendered after appointment thereto on a regular basis in pay band-2 of Rs.93000-34800/- with grade pay Rs. 4600/- and above (CDA) or equivalent in the parent cadre or Department ; or (iv) with eight year's service in the grade rendered after appointment thereto on a regular basis in pay band-2 of Rs9300-34800/- with grade pay Rs4200/- and above (CDA) or equivalent in the parent cadre or Department ;</p> <p>B. Possessing the educational qualifications and experience prescribed under column 2</p> |
| <p>Dy. Manager (Finance)</p> <p>1 post</p> | <p>Age:- Preferably below 55 years.</p> <p>Educational qualifications:- Degree from a recognized University or Institute. Having knowledge of computer applications, internet, MS</p> | <p>A. Officers under the Central Governments Departments/ Autonomous Body/ Public Sector undertaking/ State Government Department/ State Government Public undertaking, Well versed in the field of Administration/Establishment/Finance and:- (I) holding analogous posts on a regular basis in the parent cadre or Department; or (II) with three years service in the grade rendered after appointment thereto on a regular basis in pay band-2 of Rs9300-34800/- with grade pay of Rs.4800/- and above (CDA) or equivalent in the parent cadre or Department ; or (III) With five year service in the grade rendered after appointment thereto on a regular basis in pay band-2 of Rs.93000-34800/- with grade pay Rs. 4600/- and above</p> |

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| | <p>office etc. and well versed in the field of Finance and Accounts.</p> <p>Desirable :-</p> <p>(i) Intermediate Chartered Accountant; or</p> <p>(ii) Intermediate Cost Accountant; or</p> <p>(iii) SAS Exam of the Indian Audit and Accounts Service</p> <p>And having atleast one years experience in an Accounts Department of the Government of India/Autonomous Body/ Public Sector Undertaking/State Government Departments/State Government Public Undertakings dealing with construction or contract works in or a Commercial Undertaking of repute.</p> | <p>(CDA) or equivalent in the parent cadre or Department ; or</p> <p>(iv) with eight year's service in the grade rendered after appointment thereto on a regular basis in pay band-2 of Rs9300-34800/- with grade pay Rs4200/- and above (CDA) or equivalent in the parent cadre or Department ;</p> <p>B. Possessing the educational qualifications and experience prescribed under column 2</p> |
| <p>Dy. Manager (Rajbhasha)</p> <p>1post</p> | <p>Age:- Preferably below 55 years.</p> <p>Educational qualifications:- Masters degree of a recognized University or equivalent in Hindi with English as a subject at the degree level; OR Master's</p> | <p>A. Officers under the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organizations and other Government Bodies:-</p> <p>(i) holding analogous post on regular basis in the pay scale of Pay Band-3 (Rs.15600-39100) with Grade Pay Rs.5400/- (in CDA pattern) in the parent cadre/department; or</p> <p>(ii) with three years· service in the grade rendered after appointment thereto on a regular basis in posts in the pay scale of Pay Band-2 (Rs.9300-34800) with Grade Pay Rs.4600/- (in CDA pattern) in the parent cadre/department; or</p> <p>(iii) with six years· service in the grade rendered after</p> |

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| | <p>degree of a recognized University or equivalent in English with Hindi as a subject at the degree level; OR Master's degree of a recognized University or equivalent in any subject with Hindi and English as subjects at the degree level; OR Master's degree of a recognized University or equivalent in any subject with Hindi Medium and English as a subject at the degree level; OR Master's degree of a recognized University or equivalent in any subject with English Medium and Hindi as a subject at the degree level.</p> <p>Essential Experience:- Five years experience of terminological work in Hindi and translation work from English to Hindi or vice-a-versa, preferably of technical or scientific literature.</p> <p>Desirable:- (i) Knowledge at the level of Matriculation of</p> | <p>appointment thereto on a regular basis in posts in the pay scale of Pay Band-2 (Rs.9300-34800) with Grade Pay Rs.4200/- (in CDA pattern) in the parent cadre/department;</p> <p>B. Possessing the educational qualifications and experience prescribed under column 2.</p> |
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| | <p>a recognized Board or equivalent of one of the languages other than Hindi mentioned in the Eighth Schedule of the Constitution. or</p> <p>(ii) Degree or Diploma in translation from Hindi to English and vice-versa from a recognized University.</p> | |
| <p>Assistant Manager (HR)</p> <p>1 post</p> | <p>Age:- Preferably below 55 years</p> <p>Educational qualifications:- Degree from a recognized University or Institute.</p> <p>Desirable:- Having knowledge of computer applications, internet, MS office etc. and well versed in the field of Administration and Establishment.</p> | <p>A. Officers under the Central Governments Departments/ Autonomous Body/ Public Sector Undertaking/ State Government Department/ State government public undertaking:-</p> <p>(i) holding analogous posts on a regular basis in the parent cadre or Department; or</p> <p>(ii) with two years service in the grade rendered after appointment thereto on a regular basis in the pay band-2 of Rs.9300-34800/- with grade pay Rs.4600/- and above (CDA) or equivalent in the parent cadre or Department; or</p> <p>(iii) with six years service in pay band-2 of Rs.9300-34800/- plus grade pay Rs.4200/- and above in (CDA); or equivalent in the parent cadre or Department;</p> <p>B. Possessing the educational qualifications and experience prescribed under column 2.</p> |
| <p>Assistant Manager (Finance)</p> <p>1 post</p> | <p>Age:- Preferably below 55 years</p> <p>Educational qualifications:- Degree from a recognized University or Institute.</p> <p>Desirable:- Having knowledge of computer applications, internet, MS office etc. and</p> | <p>A. Officers under the Central Governments Departments/ Autonomous Body/ Public Sector Undertaking/ State Government Department/ State government public undertaking:-</p> <p>(i) holding analogous posts on a regular basis in the parent cadre or Department; or</p> <p>(ii) with two years service in the grade rendered after appointment thereto on a regular basis in the pay band-2 of Rs.9300-34800/- with grade pay Rs.4600/- and above (CDA) or equivalent in the parent cadre or Department; or</p> <p>(iii) with six years service in pay band-2 of Rs.9300-34800/- plus grade pay Rs.4200/- and above in (CDA); or equivalent in the parent cadre or Department;</p> <p>B. Possessing the educational qualifications and experience prescribed under column 2.</p> |

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| | well versed in the field of Finance and Accounts, having two months training in Cash and Accounts from ISTM or Auditor/ Accountant of Audit & Accounts cadre | |
| Junior Manager 2 post | <p>Age:- Preferably below 55 years</p> <p>Educational qualifications:-</p> <p>(i) Degree from a recognized University or Institute.</p> <p>(ii) Preference will be given to those having knowledge of computer applications, internet, MS office etc and well versed in the field of Administration/ Establishment function.</p> <p>Desirable :- UDC /LDCs of Ministries having two months training in Cash and Accounts from ISTM or Auditor/ Accountant of Audit & Accounts cadre;</p> | <p>A. Officers under the Central Governments Departments/ Autonomous Body/ Public Sector Undertaking/ State Government Department/ State government public undertaking:-</p> <p>(i) holding analogous posts on a regular basis in the parent cadre or Department; or</p> <p>(ii) with 5 year's service in the grade rendered after appointment thereto on a regular basis in pay band-1 of Rs.5200-20200/- plus grade pay Rs.2400/-and above (CDA) or equivalent in the parent cadre or Department</p> <p>B. Possessing the educational qualifications and experience prescribed under column 2.</p> |

ii. As the above posts can also be filled on re-employment on contract basis. The retired employees who satisfy the eligibility criteria may also apply in the prescribed proforma.

iii. The initial period of deputation/ re-employment on contract basis shall be three years, which can be extended or curtailed with the approval of the Competent Authority subject to the condition that no official shall hold office after he/she has attained the age of sixty two years.

- iv. Applications by the eligible and willing persons may be submitted in the prescribed proforma ([CLICK HERE to download](#)) through proper channel, to Director (A&F), National Highways and Infrastructure Development Corporation Limited (NHIDCL), Room No. 101, Transport Bhawan, 1, Parliament Street, New Delhi — 110001 by **18:00 hrs on 31st March 2015**.
- v. Following documents should be forwarded along with the application:
 - a. NOC from the parent employer i.e. the Concerned Government Department/Ministry etc.
 - b. CR dossier/Attested copies of the ACR/APAR of the applicant for the last five years.
 - c. Vigilance clearance, Integrity certificate and details of penalties imposed, if any, during the last 10 years on the Officer wherever applicable. This should be duly signed by the authorised Officer.
- vi. Incomplete applications or those received after the last date and time shall be summarily rejected.
- vii. *The Persons who had applied for any above post against NHIDCLs' earlier advertisement need to apply afresh.*

4. Terms and conditions for posts in category B

- i. **Place of posting and contract period:-** The place of posting of the selected candidate shall be NHIDCL Headquarters in New Delhi for Manager(Technical) and NHIDCL's Project Monitoring Units (PMUs) / Project Implementing Units (PIUs) located in North Eastern States, Sikkim, J&K, Uttarakhand etc. for Manager (Project) for a period of 11 months purely on contract basis without any claim for re-engagement or permanent employment. The selected candidates, however, selected under both categories will be liable to serve anywhere in India on requirement basis at the discretion of NHIDCL.
- ii. **Upper age limit:-** 30 years as on the last date of submission of applications which is relaxable for Scheduled Caste (SC)/ Scheduled Tribe (ST)/ Physically Handicapped (PH) candidates up to 5 years and for Other Backward Class (OBC) non creamy layer included in the central list up to 3 years. The SC/ ST/ OBC (non creamy layer) candidates will have to produce a Caste Certificate in the prescribed format issued by the Competent Authority at the time of Interview. In respect of PH candidates, only persons suffering from 40 percent or more of the disability order shall be eligible for the benefit of age relaxation and reservation as permissible under the rules. Such PH candidates will have to produce a certificate issued by the competent medical authority at the time of Interview.
- iii. **Education Qualification & Experience required:-** Degree in Civil Engineering with minimum 60% of Marks (or equivalent CGPA) and having more than three years experience in Construction / Designing of National and State Highways, Airport Runways, Bridges and Tunneling.

The candidates will be required to produce experience certificate(s) issued by the firm/ employers at the time of interview along with other original documents proving their educational qualification.

- iv. The eligible and willing candidates may submit their applications online only through website www.nhidcl.com by 18:00 hrs. on 16th March 2015.

5. Selection Criterion:-

The eligible short listed candidates will be selected for engagement on the basis of interview to be conducted in April 2015 in NHIDCL Headquarters (HQ). All the candidates in category B are advised to check their date and time of interview on the website www.nhidcl.com on or after 31.03.2015 (12:00 Noon) and in category A on or after 13.04.2015.

- No TA- DA shall be payable to the candidates for attending the interview.
- No separate letter for interview shall be issued by NHIDCL.

6. Miscellaneous:-

The number of posts required to be filled in all categories may vary depending on the requirement. However, NHIDCL reserves the right to prepare a panel of selected candidates for filling up the indicated and future vacancies that may arise up to 31.03.2016 in NHIDCL.

7. The services of any person engaged can be reverted / terminated at any time without assigning any reason or giving any notice by NHIDCL.

8. Action for Misleading/ Suppression of facts :-

Any candidate found to misrepresent the facts / suppress facts or submit misleading information or indulge in canvassing shall be liable to be rejected outright and terminated from engagement at any time.

9. Any change or amendment to this notice will be posted on the above website only.

10. For downloading Application Performa for posts in Category 'A' [CLICK HERE](#).
For applying online for posts in Category 'B' [CLICK HERE](#)

(Sanjay Jaju)
Director (A&F)